



**Minutes**  
**Board of Directors Meeting**  
**January 20, 2026 | 6:00 PM**

FOCPL President Dr. Chuck Julian chaired the meeting. A quorum was present.

President Julian thanked the board members who arrived at the meeting early to help get membership renewals ready for the mail. Minutes from October 21, 2025, meeting were provided. President Julian asked if there were any changes or discussion, hearing none, the minutes were accepted.

**Treasurer's Report:**

Jeanne Finstein reported a cash balance of \$7,347.22. Membership currently stands at 230 individuals and four businesses (which includes 2025 and paid 2026 members). Jeanne commented on the membership renewal mailing that would generate additional funds. The treasurer's report was accepted and filed.

**Image/Branding Update – Facebook:**

Julie Coraccio reported that the FOCPL Facebook page needed additional volunteers. Opportunities for local college and high school students to intern were discussed.

Member Tessa Weisenborn set up Canva account – free to nonprofit organizations – she'll share the log-in information on the FOCPL Google Docs drive --- master accounts MS Word document. Ideas on leveraging social media to increase membership including user generated content such as posting favorite books, book reviews and testimonials about the library were shared. Concern about monitoring language and the need for content approval before posting was discussed. A motion to allow user-generated content (obtained from an online survey), monitored by Weisenborn was made by Michael Hires and seconded by Chris Villamagna. The motion carried unanimously.

**Membership:**

Renewal letters were prepared for mailing prior to this meeting. President Julian will deliver to the post office on his way home. A 2026 membership goal established at 250 members.

**Spelling Bee for Grown-Ups:**

Julie Coraccio reported that additional teams are needed for the event to be successful, ideally a minimum of five teams total. Offering a reduced rate (as an enticement) for previous teams that haven't signed up was discussed. Additional raffle baskets and promotion of the event on social media were plans that were also reviewed.

**zefly Payment Source:**

zefly has proven to be much easier to work with than PayPal. Jeanne Finstein will reach out to members who used PayPal recurring payments in the past and ask that they switch to zefly. Finstein also confirmed that the monthly transfer of funds from zefly worked well.

**2026 Election of Officers:**

President Julian presented the Nominating Committee's report containing the slate of officers for three-year Board of Director terms (January 1, 2027-December 31, 2029) as required by the FOCPL Bylaws. Nominations will also be accepted from the floor at the Annual Membership Meeting. The slate will be voted on by the members at the April 22<sup>nd</sup> Annual Membership Meeting.

Nominees have been identified for Vice- President, Secretary, Treasurer and all 3 Directors; a President is still needed. If no President is found, the Vice President will serve in an acting capacity until the position is filled by the Board of Directors. A motion to accept the slate was made by Jeanne Finstein and seconded by Julie Coraccio. The motion carried unanimously.

**State and Federal Required Forms/Documents:**

Forms are submitted electronically and President Julian has been successful with the West Virginia Secretary of State's office but has had difficulty with the IRS 990-N online form. He will continue to pursue the situation with the IRS and acknowledged that there is still time to submit without penalty.

**New Business:**

FOCPL BOD Meetings via Zoom – a request to have a Zoom meeting option for our board meetings was made. Jean Finstein offered to use her personal Zoom account and computer to provide this service as a trial to determine the need. Having a Zoom option for meetings was agreed by consensus. Facebook Live was discussed as a potential option/alternative.

Potential Bylaws revision – Amending the Bylaws to change the terms of office from three years to two years was discussed. The implications of the change including the timing of the election of officers were discussed. Additional review of the necessary changes required that any decision be considered at a future Board of Directors meeting. Bylaws revisions must be approved at the Annual Membership Meeting.

OCPL Book Sale and FOCPL Member Pre-Sale Reception dates for Spring 2026 were announced as follows: April 23 reception, with the sale open to the public on April 24 and 25.

**Other Business:**

Calendar of meetings for 2026 – the November 17 meeting was added as an opportunity to help with the transition from the current leadership to the incoming 2027 leadership. The meeting will be noted on the calendar as a potential for cancellation --- final decision will be made at the October 20, 2026 Board of Directors meeting.

Meeting times on the distributed agenda were incorrectly listed at 7:00 p.m. President Julian confirmed that the corrected meeting time of 6:00 p.m. appear on subsequent agendas.

At the President's request, Julie Coraccio moved and Chris Villamagna seconded a motion to approve the printing of an additional 500 stickers/labels for \$205 from TaylorMade Printing Services. Passage was unanimous.

There being no further business, President Julian adjourned the meeting at 7:00 p.m.

The next meeting of the FOCPL Board of Directors will be held on March 17, 2026, at 6:00 p.m.

*Respectfully submitted,*

Michael Hires

Secretary