



**Minutes
Executive Committee Meeting
Friends of the Ohio County Public Library
August 19, 2025 | 7:00 PM**

FOCPL President, Dr. Chuck Julian chaired the meeting. A quorum was present.

The June 17, 2025, committee minutes were provided. Executive Committee member Chris Villamagna moved to approve the minutes, and Jeanne Finstein seconded. The motion carried, Chris Villamagna asked that Jean be corrected in the minutes to Jeanne. With that correction the minutes were approved unanimously.

Jeanne Finstein reported that the FOCPL had a cash balance of \$5,324.22 and membership is currently at 205 individuals and 4 businesses. The 200th member is to receive a custom tote bag. Challenge of 225 members by the end of 2025 was discussed.

Chris Villamagna will be submitting an expense report for both the tote bags and the ongoing gift cards used to incentivize library staff to encourage patrons to become members of the Friends.

A Facebook update, provided by Julie Coraccio, was shared. 1,000 members achieved. Volunteers, up to six, are needed. Content ideas and calendars were discussed.

Confirmation of the electronic vote on the bylaws was provided, and the bylaws change was approved.

Revenue reported from the first Spelling Bee for Adults was shared. \$3,743 in revenue was received with expenses of \$1,097.81 for a total of \$2,645.19 raised. The Friends donated \$3,000 to the library for furniture in the children's area. The furniture is in place and photos were shared and thanks to the committee who made the Spelling Bee a success was offered.

A second Spelling Bee for Adults is being planned. Discussion included the creation of policies for signing contracts and making commitments on behalf of the Friends group, using the library as a backup space. Saturday, February 28, 2026, at Waterfront Hall, from 1-4pm was shared. Jeanne Finstein moved to approve the signing of a contract with Waterfront Hall and the required \$500 deposit, Chris Villamagna seconded. The motion passed unanimously. Further discussion on sponsorship opportunities and promotion was had.

The pros and cons of the Zeffy payment source were discussed. Tabling a decision was agreed as Friends member and volunteer Tessa Weisenborn and Jeanne Finstein wanted to explore the option more thoroughly.

Chris Villamagna agreed to provide refreshments at Lunch with Books during National Friends of the Library Week on Tuesday, October 21, 2025. A motion was made to approve a budget of \$100 by Michael Hires and seconded by Jeanne Finstein.

The organization's bylaws state that a nominating committee for officers be created. President Julian suggested it be comprised of: Chuck Julian, Chris Villamagna and Linda Cummins. Jeanne Finstein moved to approve the slate with Michael Hires seconding. The motion carried unanimously. A survey will be sent to the membership asking for nominations, and to confirm if current officers are willing to continue working.

There being no further business, Dr. Julian adjourned the meeting at 8:05pm

The next meeting of the FOCPL Executive Committee will be held on October 21, 2025, at 7:00pm.

Submitted by Michael Hires