



Minutes
Board of Directors Meeting
March 17, 2026 | 6:00 PM via Zoom

FOCPL President Dr. Chuck Julian chaired the meeting. A quorum was present.

President Julian asked if there were any changes or additions to the minutes from our January 20, 2026, meeting that were distributed in advance, hearing none and with no further discussion, the January minutes were accepted.

Treasurer's Report:

Jeanne Finstein reported a cash balance of \$12,026.61. Membership currently stands at 122 individuals and one business member. The reduction in membership is because membership follows the calendar year and renewals are still coming in. The 2026 Spelling Bee had a profit of \$3,630.64 but did not have the same uptick in FOCPL membership as it did last year. 15% of the 2025 Spelling Bee membership renewed. There being no further discussion, the treasurer's report was accepted and filed.

Image/Branding Update – Facebook:

Since the January meeting, President Julian sent an email to the board to vote on the use of interns from area schools to work on Facebook postings and promotions of the FOCPL. The email vote was unanimous and that vote was confirmed during this call. Julie Corracio reported that three interns from Wheeling Park High School committed to managing Facebook posts for one month each. The initial work has been uneven, but Julie believes that part of the issue is that earlier in the month there were many high-level activities for WPHS that prevented making the posts as planned. Julie did her best to fill in the gaps including posting about this meeting. Ultimately, growing the page and continuing to promote the work of the FOCPL needs to continue. Currently the FB page has 1,200+ followers and in February there were more than 20,000 views. Attention is not the issue; consistent posting is what needs to continue to drive the page's success.

Spelling Bee for Grown-Ups:

Julie Coraccio thanked all the board members who participated and volunteered for the event, however the bulk of the event fell to her and felt that the amount of work was too much. Leveraging the Library auditorium was a helpful cost savings, but to grow the event a new venue would need to be found. Costs of the venue should be part of any future grants. Sponsorships were up, basket revenue was also up. Innovative revenue generation from the bee with spell again fees and the like did very well. If the event were to continue, a thorough rules review will be needed.

Alternate fundraising event ideas were suggested by OCPL Head of Marketing and Web Development, Makayla Carney.

The 2026 Spelling Bee for Grown-Ups was ultimately a success. Jeanne Finstein made a motion that the FOCPL donate \$4,000 to the library's summer reading program, with the caveat that the check is not cut until July 2026, to accommodate the library's new fiscal year. Julie Coraccio seconded the motion. President Julian asked for a vote, which was unanimous and the motion carried. President Julian thanked Julie and her committee for their efforts.

Spring Book Sale and Reception:

President Julian reported that the book sale was scheduled for April 24 and 25, 2026, with the FOCPL Member Reception on April 23, 2026, from 5-6 p.m. Refreshments were discussed, President Julian will make a Sam's Club run to provide the necessary items. President Julian will also do an email blast to the membership reminding them of the date, asking for volunteers as well as book donations. Volunteers will be coordinated by OPCL Director, Amy Kastigar directly.

Annual Meeting:

President Julian presented a draft agenda for the annual meeting on April 22, 2026, at 6:00 p.m. in the Library Auditorium. Jeanne Finstein made a motion to approve the agenda as submitted, seconded by Julie Coraccio. The meeting will follow in a similar format to last year, with Amy Kastigar, Library Director providing a State of the Library presentation. The election of officers will be held at this meeting. A sample ballot was submitted for review. President Julian asked that Jeanne Finstein and Michael Hires act as tellers since neither are on the ballot. President Julian also reminded the group that write in candidates need to be submitted in advance and that only in-person voting is permitted according to FOPCL bylaws.

Bylaws Amendment:

January 2026 discussion on changing term limits for officers from three years to two years was tabled. The idea presented by Julie Coraccio was that a shorter term may entice more people to participate. After some discussion, Julie Coraccio made a motion to shorten the length of term for officers to two years beginning in 2027. Kim Adams-Francis seconded the motion all present voted in favor and the motion carried.

zefly Payment Source:

Jeanne Finstein reported that the tool is very good and the system is up to date and operational including bulk email capability. Finstein also thanked treasurer-elect Tessa Weisenborn for bringing the system to the group's attention.

State and Federal Required Forms/Documents:

President Julian reported that corrections to the federal IRS 990-N form can take up to ten weeks. He will continue to pursue the situation with the IRS and acknowledged that there is still time to submit without penalty.

New Business:

None

Library Needs:

None

Other Business:

Library Board of Trustees meet on March 18, 2026. The new elevator is the major project on the agenda. President Julian will attend the meeting and report back to the group.

There being no further business, President Julian adjourned the meeting at 6:48 p.m.

The next meeting of the FOCPL will be the Annual Meeting of the FOCPL on April 22, 2026, at 6:00 p.m.

Respectfully submitted,

Michael Hires
Secretary