



OHIO COUNTY  
PUBLIC LIBRARY

*Archives &  
Special Collections*

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{Researcher registration form}

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**PATRON INFORMATION:**

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Email: \_\_\_\_\_

Specific subject of research:

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By signing this form, I agree to the attached rules and regulations [*see back page*] and will abide by them. I also understand that any of my personal belongings placed in a locker are stored there at my own risk.

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# OHIO COUNTY PUBLIC LIBRARY

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### **RULES AND REGULATIONS:**

- The researcher will respect the fragile nature of material and will refrain from marking it in any way and will maintain the order of the material.
- No material may be removed from the Wheeling Room.
- The Wheeling Room will be kept locked at all times and patrons must request access at the reference desk. The researcher agrees not to provide access to the Wheeling Room to other patrons. All access to the Wheeling Room must be provided by Library staff member.
- Notebooks, laptops, tablets, and other recording materials are permitted, but all backpacks, bags, purses, and other carrying cases must be secured in a locker.
- No ink may be used on or near this material. Pencils can be supplied if needed.
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- Smoking, eating, and drinking are prohibited in the Wheeling Room.