OCPL BOARD MEETING
Wednesday, October 21, 2026
4:15 P.M.

I. **Call to Order** - The Ohio County Public Library Board of Trustees met on Wednesday, October 21, 2026, in the Board Room. Anthony Werner called the meeting to order at 4:15 p.m. Board members present were Anthony Werner, Gregory Marquart, Jimmie McCamic, Edward Phillips, and Cheryl Harshman. Director Amy Kastigar; Administrative Assistant Amanda Berisford; Friends of the Library President Charles A. Julian; and WesBanco Trust and Investment Services representatives Julie Shank, Mike Klick, and Jesse Riding, were also present.

II. **New Business:**
   a. **WesBanco Trust and Investment Services Annual Presentation** - The agenda order was adjusted to accommodate WesBanco's annual presentation. Ms. Shank opened the presentation, followed by Mr. Klick, who provided an economic and market overview. Mr. Riding reviewed the Library's Endowment Trust Account portfolio, reporting satisfactory investment performance. Ms. Shank concluded by thanking the Trustees. Mr. Werner expressed his appreciation for the presentation and thanked Mr. Klick and Mr. Riding for filling in for Robert Becerra, who was unable to attend. The WesBanco representatives departed at 4:36 p.m.

III. **Minutes and Financial Report**
   a. Upon review, Mrs. McCamic requested a wording correction to the September 16, 2026, minutes, presented in the modernized format. Mrs. McCamic moved to approve the minutes with the correction, seconded by Mr. Marquart. Motion carried unanimously.
   b. Mr. Marquart moved to approve the September 2026 Financial Report as presented, seconded by Mrs. Harshman. Motion carried unanimously.

IV. **Public Input/Presentations** – Mr. Julian reported that, in celebration of National Friends of the Library Week, the Friends hosted a well-attended members-only preview of the Fall Book Sale. The Friends also provided refreshments at this week's Lunch With Books program to promote the organization.

V. **Director's Report –** Director Kastigar presented the following updates:
   a. **Financial:** August disbursement of $241,317.01 received from the Board of Education and the County Commission August and September distributions totaling $534,350.29. The Fall Book Sale raised $2,334.65.
   b. **Facilities:** Received a quote to replace the failing HVAC control panel, to be addressed under New Business. Plumbing repairs remain pending.
   c. **Programming:** Upcoming Halloween programs include the annual Lunch With Books radio play "Call of the Mummy" and OCPL's annual Halloween short film. OCPL is participating in the Neighbors Helping Neighbors food drive through November.
   d. **Personnel:** Interviews for the Outreach position are being scheduled. Children's Clerk Dianna Cornett resigned effective October 31, and recruitment for the Children's Clerk and Archivist positions is forthcoming.
   e. **Other:** Staff participated in the Oglebayfest Parade. The Library will be closed November 11, Veterans Day, for Staff In-Service Day.

VI. **Old Business**
   i. **Elevator / Family Restroom Project** – M&G reported favorable discussions with the Wheeling Fire Department regarding the project design. Code Review is

expected to remain at the local level, with no significant design changes anticipated. Formal clearance to proceed with bidding is pending.

b. **Flooding Repairs & Prevention** - Ms. Berisford reviewed recent repairs and upcoming preventive measures to address the flooding and drainage issues.
   i. **Hand Dryers for Public Restrooms** – The downpayment is prepared, and installation will be scheduled following payment.
   ii. **Landscaping & Drainage** – The trustees approved Blackstone's proposal contingent upon revisions to their terms and conditions. Contract revisions have been finalized, and the proposal was approved by the trustees via email. Work is scheduled to commence on November 5.
   iii. **Main Water Pressure-Reducing Valve** – Installation remains pending. A temporary Library closure may be required during the installation since public restroom facilities will be unavailable.
   iv. **Outstanding Plumbing and Backflow-Prevention Measures –** Installation of the backflow-prevention device remains pending. The most recent wastewater back-up caused by non-flushable materials caused another temporary Library closure. The City cleared the blockage, and Johnson Boiler Works is preparing a proposal to install toilet macerators to prevent future incidents.

VII. **New Business Continued:**

a. **Operating Reserve and Cash Flow Discussion –** The Trustees reviewed the Library's current cash balances, financial position, and CD maturity schedule. Recent tax distributions have significantly improved cash reserves. The Board recommended allowing the Main Street Bank Operating CD to renew in November. The WesBanco Operating CD and Main Street Bank Capital CD, both maturing in summer 2027, may be utilized depending on future cash needs and anticipated transfers from the Library's investment accounts with WesBanco and Security National Trust.

b. **HVAC Control Panel Replacement -** An additional agenda item was introduced to review Johnson Boiler Works' $106,370 proposal to replace the HVAC control panel. The replacement would address ongoing humidity issues and restore automatic switching between heating and cooling, which currently requires a service call. Due to the cost, the Library will solicit additional proposals from H.E. Neumann and Kucera Plumbing, Heating, Cooling and Sheet Metal.

c. **Executive Session –** Mrs. McCamic moved and Mr. Marquart seconded the motion to enter Executive Session at 5:15pm to discuss personnel issues. Mr. Marquart moved and Mrs. Harshman seconded the motion to exit Executive Session at 5:33pm.

VIII. **Adjournment** - There being no further business, Mr. Phillips moved and Mrs. Harshman seconded the motion at 5:34 pm. Motion carried unanimously.

IX. **Next Board Meeting –** Wednesday, November 18, 2026 at 4:15pm

Respectfully submitted,

Amanda Berisford, Administrative Assistant